

Other

Lockers can be found left of the entrance. Feel free to use them.

The library is for everyone to use. Please be quiet while in the library.

After using the pool, please put your wet towel in your bag.

Prohibited:

- Eating and drinking in the library
- Taking calls on your mobile phone
- Using your PC
- Charging your mobile phone or PC
- Taking photographs
- Bringing in wet rain wear



Library Hours

Tuesday – Friday 10:00 – 18:00

Saturday, Sunday, National Holidays 9:00 – 17:00

Closed on:

Monday (Open on national holidays falling on Monday, and closed the following weekday)

Maintenance days (Last Friday of every month except for May and December. If these days fall on national holidays, the library is open on Friday and the previous day, Thursday, is closed).

End of Year and New Year's

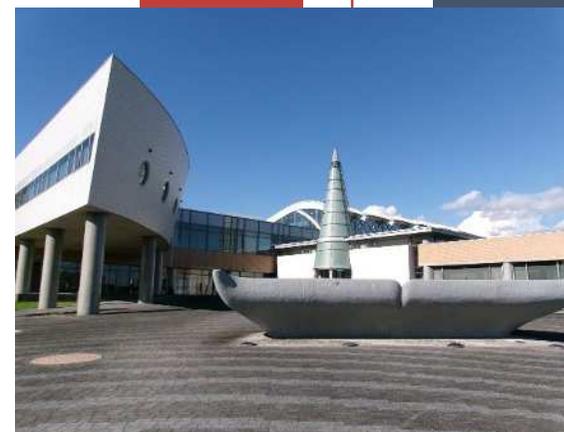
Inventory Inspection (Occurs within 15 days before the end of May)

Address

Aichi Prefecture Ama District Tobishima Village Matsunogo
3-chome
46banchi-1 (Sukoyaka Center 2F)

Inquiries

TEL (0567) 52 - 4333



Tobishima Village Library
Usage Guide



Using the Library

Even if you do not have a library card, you can freely browse books and materials and spend time in the library.
If you cannot find the book or material you are looking for, please ask library staff at the counter.

How to Borrow Materials

You need a library card to borrow books and materials. Please show the book or material (or empty case for audiovisual materials) at the counter along with your library card.

Library cards can be obtained by those residing or working in Tobishima Village, or those residing in the Ama District area. You can apply for a library card at the borrowing counter or the returns counter. Please bring a document that confirms your full name and current address, such as a driver's license or your zairyu card (residence card).

Newspapers and reference materials can only be used in the library. They cannot be borrowed.

You can borrow the materials listed below.

	Number	Borrowing Period
Books, Magazines	5	2 weeks
Audio Visual Materials	2	1 week
Reproduced Paintings	1	2 months

If no one else has reserved the materials, the borrowing period can be extended only once until the original return date.

How to Return Materials

Please bring the book or material to the returns counter. You do not need your library card for returns.

For audiovisual materials, please bring them to the return counter along with the empty case which is in the same place as when you borrowed the materials.

If the library is closed, you can make returns at the book drop box next to the north entrance. However, audio visual materials and large books cannot be returned to the book drop box, as they might break.

How to Search for Materials

The library's inventory can be searched online or on the search PC in the library.

You can access the inventory at the following website.
<http://www.lib-tobishima.aichi.jp/>



Other Services

Reference

We can help you with research and inquiries about materials.

Copying

We have a coin-operated copy machine.
You can make copies only of materials in the library within the scope of copyright law.
Please speak with counter staff if you want to use the copy machine.

Internet

Please speak with counter staff if you want to use a PC to access the internet.

Viewing Audiovisual Materials

Even visitors without library cards can view audiovisual materials.
Bring the empty case of the audiovisual materials you want to use to the counter.

Reserving Materials

You can reserve materials that are currently being borrowed at the counter, on the internet or through our website. Internet reservations require a password. You can register a password at a library counter. If we do not have the materials, you are looking for in our inventory, you can purchase them (limited to those living or working in Tobishima Village.) or borrow them for use from another library. If you wish to do so, you need to fill out our form for those purposes.